



MEMORANDUM

TO: Agency General Counsels
Agency Regulatory Staff

FROM: Claudia Rayford Rodgers
Senior Counsel
Office of Advocacy, U.S. Small Business Administration

DATE: November 26, 2002

SUBJECT: Comments on Advocacy's RFA Guidance Document for Federal Agencies
Pursuant to Executive Order 13272

Pursuant to Executive Order 13272, Advocacy released its Regulatory Flexibility Act (RFA) implementation guide for federal agencies on November 13, 2002. The guide contains information on the requirements of the RFA, recommendations for agency compliance, examples of rules promulgated in accordance with the mandates of the RFA, as well as detailed case law information. The guide is available on our website: www.sba.gov/advo.

The purpose of this memorandum is to advise you that our publication schedule for the compliance guide calls for any comments on the guide to be submitted to Advocacy by **December 20, 2002**. To submit your comments, or for any questions regarding the Executive Order or the RFA, please contact me at 202-205-6804 or at Claudia.Rayford@sba.gov.